

Complete the form using blue or black pen and print in clear CAPITAL LETTERS

Complete this form to allow HSBC Bank Australia Limited (HSBC) to process your claim for unclaimed monies from the Australian Securities and Investments Commission (ASIC).

Documents referred to on this form can be obtained from any HSBC branch or at www.hsbc.com.au

1. ACCOUNT DETAILS

Full name of account transferred to ASIC as unclaimed

Account holder(s) current residential address

State Postcode

Account holder(s) residential address when account was opened (if different to current residential address)

State Postcode

Account holder(s) current telephone numbers

Home phone number

Work phone number

Mobile phone number

Branch where account was held

BSB

Account number

ASIC OTN (This can be retrieved from ASIC's website at www.asic.gov.au)

Amount (as per ASIC website)

\$

2. REFUND DETAILS (pay to an existing bank account)

Full name of existing bank account to transfer the money to:

(For International transfers please use the FOREIGN Telegraphic Transfer Application available in branch or on the HSBC Australia website)

BSB

Account number

3. DECLARATION

I/We declare that:

- I/we:
 - had an account; or
 - are the duly appointed Attorney(s) of someone who had an account; or
 - are the Executor(s) of the estate of someone who had an account;
- with HSBC which I/we believe has been transferred to ASIC and held by the Department of Treasury;
- The account details were as set out above;
- I/we are the Attorney(s) of/Executor(s) of/the true owner(s) of the monies in that account and am/are entitled to claim the monies that were available in the account immediately prior to the value being transferred and the account being closed by HSBC;
- I/we request HSBC to act on our behalf for the recovery of the balance of my/our account and I/we request the Treasurer to pay the proceeds to HSBC.

Important – It is an offence under the *Anti-Money Laundering and Counter-Terrorism Financing Act 2006* to give false or misleading information or documents.

4. AUTHORISATION

All signatories or executors to print name and sign in accordance with signing instructions on the account(s).

Customer 1 Signature

Date

X

DD/MM/YY

Name

Customer 2 Signature

Date

X

DD/MM/YY

Name

5. VERIFYING ACCOUNT OWNERSHIP

Attach certified copy of document showing proof of account ownership relating to account transferred as unclaimed (e.g. passbook or bank statement)

OR

Attach certified proof of connection to address relating to account where unclaimed monies were held (e.g. Council rates notice, Utilities bill)

Attach certified copy of document showing proof of Power of Attorney (if applicable)

Attach certified copy of document showing proof of account holder's death (if applicable).

Note: Certification can be done via your local HSBC branch or by visiting www.hsbc.com.au to obtain a list of Authorised Referees.

6. VERIFYING IDENTITY OF CLAIMANT

Attach 100 points of certified identification. See the Customer Identification – Authorised Referee form available at your local HSBC branch, at www.hsbc.com.au or contact us on **1300 308 008** for details.

The attached identification must display full name, date of birth, current residential address and photo.

Examples of suitable identification could include a passport and drivers licence.

When providing a Drivers Licence as an identification document, please ensure that an image of both the front and back of the licence is provided.

CHECKLIST

I am aware that refunds from ASIC can take up to 3 months.

Have you?

Checked ASIC's MoneySmart website for the existence of unclaimed monies and provided the OTN?
www.moneysmart.gov.au/tools-and-resources/find-unclaimed-money

Completed Sections 1 – 6 in full?

Attached documents required under Sections 2 – 6?

The above documents should be mailed to:

**SD Banking Operations
HSBC Bank Australia Ltd
GPO Box 5302
SYDNEY NSW 2001**